



## Report to Economic and Environmental Wellbeing Scrutiny & Policy Development Committee 17<sup>th</sup> February 2016

---

**Report of:** Policy & Improvement Officer

---

**Subject:** Work Programme 2015/16

---

**Author of Report:** Matthew Borland, Policy and Improvement Officer  
[matthew.borland@sheffield.gov.uk](mailto:matthew.borland@sheffield.gov.uk)  
0114 273 5065

---

A proposed work programme is attached at appendix 1 for the Committee's consideration and discussion.

The proposed work programme aims to focus on a small number of issues, in depth. This means that the Committee will need to prioritise which issues will be included on formal meeting agendas. In doing this, the Committee may wish to reflect on the prioritisation principles attached at appendix 2 to ensure that scrutiny activity is focussed where it can add most value.

Where an issue is not appropriate for inclusion on a meeting agenda, but there is significant interest from members, the Committee can request written briefings or presentations outside of formal scrutiny meeting time.

---

**The Scrutiny Committee is being asked to:**

- Comment on the proposed work programme
  - Identify priorities for inclusion on agendas
  - Identify items for written briefings
-

**Economic and Environmental Wellbeing Scrutiny & Policy Development Committee  
Draft Work Programme 2015-16**

Please note: the draft work programme is a live document and so is subject to change.

<b>Potential Item</b>	<b>Rationale</b>	<b>Date</b>
Bus services in Sheffield	A Council Motion agreed at December's meeting referred this issue to the Scrutiny Committee, and 6 petitions reported to the same Council meeting were also referred to the Scrutiny Committee	March 2016
Sheffield's International Economic Commission	April 2015: the Committee should (A) monitor the developments of Sheffield's International Economic Commission and (B) give consideration to (1) establishing a Task Group during 2015/16 to scrutinise the proposals in respect of the Commission	
Library services in the city	During the discussion at July's meeting on Walkley Library the Committee agreed to add library services in the City in general to the Work Programme 2015/16	
Streets Ahead	Committee requested an update following discussion of the Streets Ahead Action Plan on Street Lighting in July 2014.	

<b>Written briefings (without agenda time)</b>		
Cycling Inquiry Progress	To update the Committee on implementation. In July 2014 the Committee asked for an update on progress in one year's time.	
Air Quality	Follow up to the Committee's discussion in February 2015.	
Modernisation of Cabinet Highways Committee - review of new arrangements	The Committee requested at its April 2013 meeting that a review of the new arrangements be undertaken following implementation	

Enforcement action on litter dropping	A written briefing was requested at the Committee's September 2015 meeting	
---------------------------------------	--	--

The Committee's remaining scheduled meeting date is

- 5.00pm Wednesday 16<sup>th</sup> March 2016

## Selecting Scrutiny topics

This tool is designed to assist the Scrutiny Committees focus on the topics most appropriate for their scrutiny.

- **Public Interest**  
The concerns of local people should influence the issues chosen for scrutiny;
- **Ability to Change / Impact**  
Priority should be given to issues that the Committee can realistically have an impact on, and that will influence decision makers;
- **Performance**  
Priority should be given to the areas in which the Council, and other organisations (public or private) are not performing well;
- **Extent**  
Priority should be given to issues that are relevant to all or large parts of the city (geographical or communities of interest);
- **Replication / other approaches**  
Work programmes must take account of what else is happening (or has happened) in the areas being considered to avoid duplication or wasted effort. Alternatively, could another body, agency, or approach (e.g. briefing paper) more appropriately deal with the topic

### Other influencing factors

- **Cross-party** - There is the potential to reach cross-party agreement on a report and recommendations.
- **Resources**. Members with the Policy & Improvement Officer can complete the work needed in a reasonable time to achieve the required outcome